

**OFFICE OF THE
KHARAGPUR – I PANCHAYAT SAMITI
SATKUI, P.O: MATKATPUR, PASCHIM MEDINIPUR**

Memo No: 364/ps

Date: 12/6/19

To
The Additional Executive Officer
Paschim Medinipur Zilla Parishad

Sub.:- Regarding obtaining permission for the construction of Commercial Building of (i) Sri Prabhat Kumar Singh, S/O late Purna Chandra Singh (ii) Smt. Manita Singh, W/O Prabhat Kumar Singh, (iii) Kumari Sarmistha Singh (Minor) D/O Sri Prabhat Kumar Singh respectively in the Dist. Of Paschim Medinipur over mouza- Kayshallya, J.L. NO.- 311, PLOT NOS.- R.S.-589(P), 592(P) /L.R. :-2201(P) & 2202(P) and Mouza-Mirpur, J.L. No.-240, Plot NO. R.S.- 565(P) & 566(P)/ L.R. :- 646(P) & 647(P) under Kharagpur Municipality & Gopali Gram Panchayat respectively.

Ref. Memo No.-4520-RD/P/RIDF/IV-25/14 Dt.-25.09.2014 of the Joint Secretary, P&R.D.
Dept., Govt. of West Bengal

Sir,

As per Rule of West Bengal Panchayat (Panchayat Samiti/Administration) Rule-2008 and as per Memo No. stated above, prayer for getting permission for the construction of commercial Building over plot no. and other details as stated above of Sri Prabhat Kumar Singh & two others with the following encloses are forwarding herewith for favour of your kind perusal please.

Enclosed:-

- 1) Application on Form- A-4(2copies)
- 2) Photo copy of R.O.R.(Issued by the BLLRO, KGP-I Block)
- 3) Photo copy of conversion certificate.(Issued by the SDL&LRO, Kharagpur)
- 4) Photo copy of approved site plan(issued by the MKDA, Midnapur)
- 5) Photo copy of Provisional Land use Capability Certificate.
- 6) Photo copy of no objection by the concerned G.P. Pradhan.
- 7) Photo copy of up to date G.P. tax.
- 8) Drawing of L.G.F. plan, Typical Floor Plan, Roof Plan, Sections & Elevations.(4-copies)
- 9) Drawing of G.F. Plan. Roof Plan, Area Statement, U.G. Septic Tank Details.(4-copies)
- 10) Drawing of Foundation, Tie Beam, Floor Beam & Slab Lay-out 7 Schedule..(4-copies)

Yours Faithfully,



Executive officer

Kharagpur-1 Panchayat Samiti

12/6/19